

PUBLIC ARCHIVES AND RESEARCH LIBRARY

Quarterly Report 16 March 2008-June 30, 2008 (prepared by: Linda Morton-Keithley)

IDAHO STATE HISTORICAL SOCIETY

Accomplished [bullet point activities under each goal]

ISHS Goal/Training (SBOE Goal/Quality, Efficiency):

- ◇ PARL staff continue to participate in weekly cross-training exercises intended primarily to orient new staff reference members to collections and procedures
- ◇ PARL hosted a webinar training workshop, "Beginner's Guide to Metadata" sponsored by the Society of American Archivists
- ◇ Amy created a manual and various other documents for the in-house digitization projects and began training volunteers and staff on same
- ◇ Jim attended the Western Archives Institute, San Diego

ISHS Goal/Funding and Organizational Development (SBOE Goal/Relevancy):

- ◇ Received notification of successful SHRAB SNAP grant from the NHPRC
- ◇ Rachel reports that the NHPRC-funded inmates project is 78.77% completed, with 7,283 inmate files cataloged
- ◇ Amy and Linda continue to guide the work on the LSTA digital initiatives grant; August 31st is the end of the grant

ISHS Goal/Communication (SBOE Goal/Efficiency)

- ◇ Various PARL staff members continue to serve on agency strategic planning committees
- ◇ Steve represented ISHS at quarterly SHRAB meetings in Lewiston and Boise

Goal/Customer Service¹ (SBOE Goal/Quality, Access, Relevancy, Efficiency):

- ◇ Two new finding aids were added to [Northwest Digital Archives](#) – Idaho Adjutant General Records and Chinese in Idaho Collection
- ◇ Linda attended the Northwest Digital Archives annual meeting and both she and Steve attended the annual meeting of Northwest Archivists held in conjunction with one another, Anchorage
- ◇ Steve continues to offer statewide workshops on vital records, basic archives and disaster planning - Boise, Ashton, Idaho Falls, Hailey, Ketchum, Kimberly, Preston, Salmon, Hayden
- ◇ Steve represented PARL at the first meeting of the Digital Preservation Consortium, Cheney (the website is now available at digitalarchives.idaho.gov)
- ◇ Presentation for BSU, *History 291: Introduction to the Study of History* – Kathy
- ◇ Oral history presentations for Timberline High School, Boise, Dead Relatives Club, Sawtooth Interpretive & Historical Association (Stanley), and Deer Flat Wildlife Refuge (Nampa) - Kathy
- ◇ Meeting with cultural resource folks at INL, Idaho Falls – Kathy (plus SHPO staff)
- ◇ Hosted Storytellers Guild event in IHC lobby, including development of a handout, *The Story in Idaho* – Amy, Kathy, Ellen
- ◇ Hosted showing of *Idaho's Forgotten War* with Sonya Rosario - Amy
- ◇ Preservation consultation for Twin Falls Public Library – Linda, Carolyn
- ◇ Front page article on Idaho Penitentiary Inmates project in *County Commentary*, newsletter of the Idaho Association of Counties
- ◇ Completed North and Eastern Idaho spring records pickups, plus routine local deliveries and pickups – Jim, Steve, Marilyn, Rod

¹ PARL staff offered 16 off-site workshops and presentations to approximately 240 attendees.

- ◇ Assisted 1,515 on-site visitors and responded to 3,321 off-site queries (graph attached)
- ◇ Benefited from 1,703 hours of volunteer/intern assistance (graph attached)

Plans for Next Quarter [bullet point activities under each goal]

ISHS Goal/Training (SBOE Goal/Quality, Efficiency):

ISHS Goal/Funding and Organizational Development (SBOE Goal/Relevancy):

ISHS Goal/Communication (SBOE Goal/Efficiency)

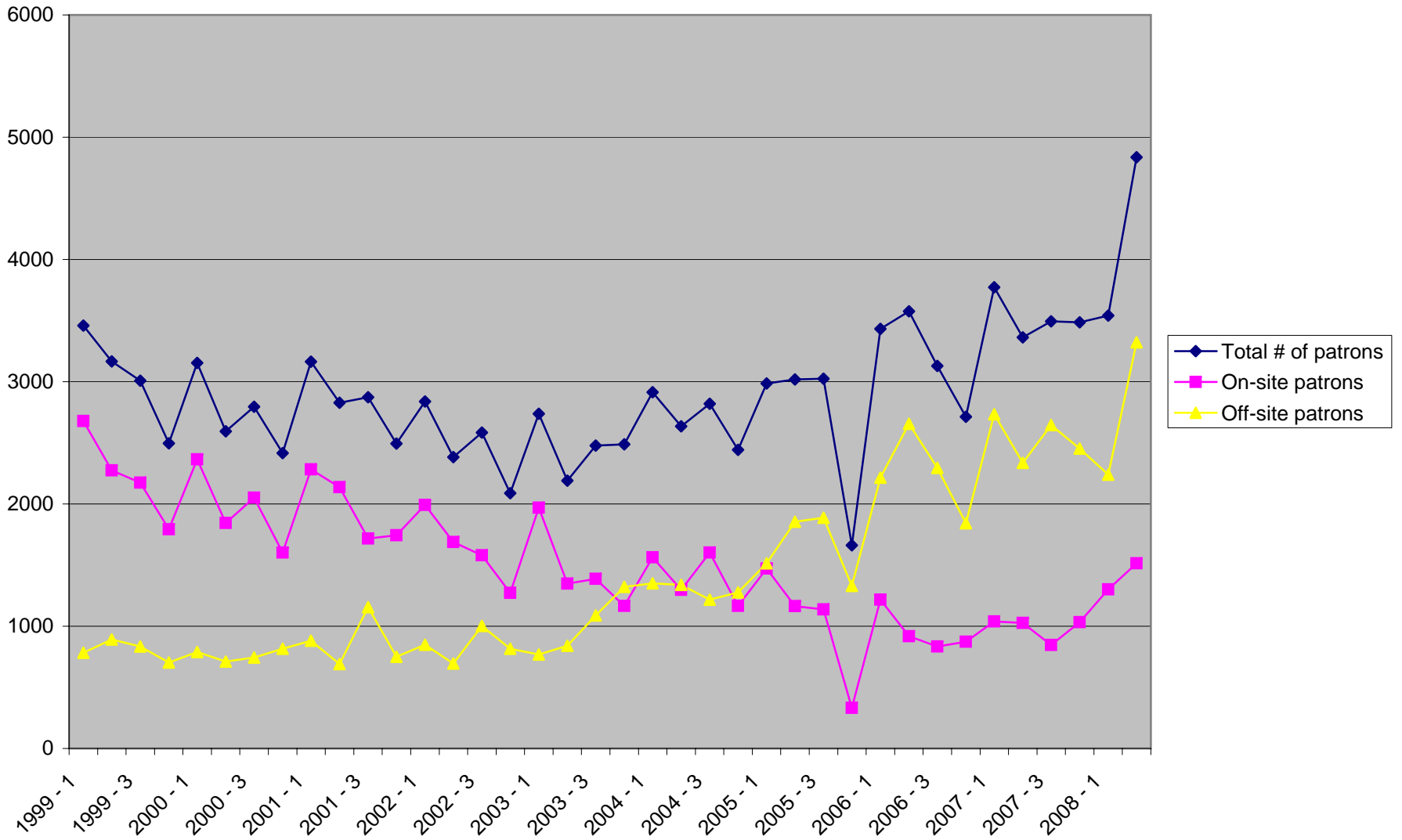
Goal/Customer Service (SBOE Goal/Quality, Access, Relevancy, Efficiency):

- ◇ July 7-11 – Digital Preservation partners meeting – Arlington, VA – Steve (paid by Washington State Archives)
- ◇ July 17 – History Day at Nampa Public Library – Amy, Linda
- ◇ July 19 – “Idaho History Online” for Dead Relative Collectors, Boise – Linda
- ◇ July 22 – History Share at Hillcrest branch, Boise Public Library – Amy
- ◇ July 23 – genealogy workshop at IHC - Amy
- ◇ July 21-25 - CoSA/NAGARA annual meeting, Atlanta, GA – Steve (paid through grant funds)
- ◇ July 30 – lecture/book signing by Karl Brooks for *PUBLIC POWER, PRIVATE DAMS: THE HELLS CANYON HIGH DAM*, at IHC
- ◇ August 5-8 – Pacific Northwest Library Association, Coeur d’Alene - Amy
- ◇ August 8 – oral history workshop for annual OCTA conference, Nampa – Kathy
- ◇ August 31 – public release of *Idaho History Online*
- ◇ September 17 – quarterly SHRAB meeting, Boise
- ◇ October – Documentary Heritage Month, various workshops and presentations planned
- ◇ June 3-5, 2009 – PARL will host the AASLH workshop, “Digitization and Museums”

Other Items of Note:

- ◇ Two new staff members joined PARL – Librarian David Matte and Library Assistant 2 Amber Beierle (temporary)
- ◇ Emily Manny, College of Idaho, is our summer intern.

Patrons assisted by PARL staff



Volunteer hours

